

**Horton & Chalbury Village Hall
Charity Registered Number 301142**

Report of the Trustees

and

Financial Statements

For

The Year Ended 31st December 2017

**Horton & Chalbury Village Hall
Charity Registered Number 301142**

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For the Year Ended 31 December 2017**

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Horton & Chalbury Village Hall
Charity Registered Number 301142

Legal and Administrative Information
for the Year Ended 31 December 2017

Status	Horton & Chalbury Village Hall is a registered Charity, numbered 301142 governed by a scheme of 4 th August 1977 with administrative amendments accepted by the Charities Commission and passed by a resolution dated 19/9/2011
Trustees	Lyn Arthur Dennis Holford Rosalind Nash (Secretary) Marilyn Sadler (Treasurer) David Shand (Chairman) John Street Colin Agnew
Principal Office	Marilyn Sadler (Treasurer) Spindleberries Chalbury Hill Wimborne Dorset BH21 7EY
Independent Examiner/ Accountant	Mr A G Chamberlain, Island View, Chalbury, Wimborne, BH21 7EZ.

**Horton and Chalbury Village Hall
Charity Registered Number 301142**

**Report of the Trustees
For the Year Ended 31st December 2017**

The Trustees present the report with the financial statements for the year ended 31st December 2017

Structure, Governance and Management.

Governing Document

Horton & Chalbury Village Hall is a registered charity governed by a scheme on 4th August 1977 as an unincorporated charity with administrative amendments passed by a Resolution dated 19th September 2011

Trustees

The Trustees of the Charity shall be:-

- i) the elected members of the Committee of Management; and
- ii) if they so consent, the representative members.

Committee of Management

The Committee when complete shall consist of:-

- (a) up to 6 elected members;
- (b) two representative members, one appointed by each of the Knowlton Parish Council and the Parochial Church Council of Horton and Chalbury (the Councils);
- (c) up to 4 co-opted members provided that the number of co-opted members shall not exceed the number of elected members at any time.

Objectives and Activities

The object of the charity shall be:

1. The provision and maintenance of a village hall for the use of the inhabitants of the parishes of Horton and Chalbury and surrounding areas without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.
2. The land and buildings shall be held upon trust for the purpose of a village hall.

**Horton & Chalbury Village Hall
Charity Registered Number 301142**

**Report of the Trustees (continued)
for the Year Ended 31st December 2017**

Chairman's Report to AGM 2017/8

This has been another successful year with the hall operations attracting a variety of regular and individual bookings. Our hall continues to be seen as one of the best in the area and we keep our costs low to ensure we remain competitive.

We have continued to build on previous years' work and the volume of bookings for the year to come is looking healthy. During 2017/8 the number of regular hirers has increased, and now include Yoga/Pilates, Art, Flamenco, a local Hospice which organises training days, Breakfast Church, NLP Training, Progressive Movement Practice and Parish Council meetings.

We continue to encourage initiatives which will benefit our local community, and the Management Committee has made the decision to consider offering reduced price hires to such events, especially if they are non-profit making or being organised in aid of a recognised charity. The income from wedding bookings subsidises this.

Fundraising events such as our monthly Cream Teas throughout the summer, Teas with a Talk during the winter, our Annual Quiz Night and our traditional Village Fete continue to be very popular and bring people back time after time to enjoy our facilities.

Our part time administrator, Mrs Zoe Coles, left this month for family reasons and we thank her for her valuable contribution and wish her and her family well for the future. During her time at the hall, Mrs Coles expanded the role with the effect of making the management of the hall bookings more efficient. This also had the benefit of reducing the administrative load on the members of the Management Committee. In the last few days we have appointed Ms Lisa Sheppard as the new Administrator/Caretaker and she starts work on the 1st May 2018.

As reported last year, the hall has operated within budget during the period. The financial management has been very successful, thanks to our Treasurer Mrs M Sadler, and we have been able to add to our reserves (held in a CAF interest-paying account) to ensure financial stability when equipment needs updating or replacing etc.

Previously adopted strategies to ensure that evening hires which include live music or a disco do not unduly disturb our neighbours have proved very successful. We take this issue seriously and shall continue to be vigilant in our management and control processes.

David Shand (Chairman)

Horton & Chalbury Village Hall
Charity Registered Number 301142

Statement of Financial Activities
For year ending 31st December 2017

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	31/12/2016 Funds £
Incoming Resources					
<u>Grants and Donations</u>					
Grants		0	0	0	3,678
Bowls (Donations)		824		824	340
Other Donations		<u>386</u>	<u>0</u>	<u>386</u>	<u>1078</u>
Total Grants & Donations		1,210	0	1,210	5,096
<u>Investment Income</u>					
Bank & Other Interest		8	0	8	17
Total Investment Income		8	0	8	17
<u>Incoming Resources and Charitable Activities</u>					
General Hiring Charges		10,898	0	10,898	8,901
Wedding Hirings		5,000	0	5,000	7,500
Fundraising Events		<u>3,473</u>	<u>0</u>	<u>3,473</u>	<u>3,633</u>
Total		19,371	0	19,371	20,034
Total Incoming Resources		<u>20,589</u>	<u>0</u>	<u>20,589</u>	<u>25,147</u>
Resources Expended	3	<u>18,754</u>	<u>0</u>	<u>18,754</u>	<u>19,773</u>
Net Incoming resources before other gains/losses		<u>1,835</u>	<u>0</u>	<u>1,835</u>	<u>5,374</u>
Other recognized Gains/(Losses) (Depreciation)		<u>(594)</u>	<u>(9,920)</u>	<u>(10,514)</u>	<u>(10,514)</u>
Net movement in Funds		1,240	(9,920)	(8,679)	(5,140)
Reconciliation of Funds (Total Funds brought forward)		<u>54,709</u>	<u>331,362</u>	<u>386,071</u>	<u>391,211</u>
Total Funds carried Forward		<u>55,950</u>	<u>321,442</u>	<u>377,392</u>	<u>386,071</u>

The notes form part of the financial statements.

Horton & Chalbury Village Hall
Charity Registered Number 301142

Balance Sheet
31st December 2017

	Notes	31/12/2017 £	31/12/2016 £
<u>Fixed Assets</u>			
Tangible Assets	2	<u>350,770</u>	<u>361,284</u>
<u>Current Assets</u>			
Debtors	5	0	318
Cash at Bank and in hand.		<u>27,556</u>	<u>24,945</u>
		<u>27,556</u>	<u>25,263</u>
<u>Creditors</u>			
Amounts falling due within one year.	4	<u>934</u>	<u>476</u>
Net Current Assets		<u>26,622</u>	<u>24,787</u>
Total Assets less Current Liabilities		<u>377,392</u>	<u>386,071</u>
Net Assets		<u>377,392</u>	<u>386,071</u>
Funds	7,8,9	<u>377,392</u>	<u>386,071</u>

These financial statements were approved by the Trustees on the 2018

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**Notes to the Financial Statements
For the Year Ended 31st December 2017**

1) Accounting Policies

Accounting Convention

The financial statements have been prepared under historical cost convention and in accordance with the Financial Reporting Standards for small entities (effective January 2007) and follow the recommendations in Accounting and reporting for Charities: Statement of Recommended Practice issued (revised 2005).

Income

- a) Grants and donations are recognised in full in the Statement of Financial Activities when received.
- b) All other income is recognised in full when received.

Expenditure

- a) All expenditure is recognised in the period in which it occurred.
- b) All expenditure is allocated to the activity to which the costs relate.

Tangible Fixed Assets

Depreciation over 125 years has been provided for the long lease.
Depreciation of Fixtures and Fittings has been provided at 10% per annum.
Depreciation of Plant and Equipment has been provided over 15 years.

Charity Registered Number 301142

Notes to the Financial Statements
For the Year Ended 31st December 2017

2) Tangible Fixed Assets

	Fixtures & Fittings £	Plant & Equipment £	Long Leasehold £	Total £
COST				
1 st January 2017	38,298	60,187	333,942	432,427
Additions in year	-	-	-	-
At 31 st December 2017	<u>38,298</u>	<u>60,187</u>	<u>333,942</u>	<u>432,427</u>
DEPRECIATION				
As at 1 st January 2017	26,475	23,750	20,918	71,143
Charge for year	<u>3,830</u>	<u>4,012</u>	<u>2,672</u>	<u>10,514</u>
	<u>30,305</u>	<u>27,762</u>	<u>23,590</u>	<u>81,657</u>
NET BOOK VALUE				
At 31 st December 2017	<u>7,993</u>	<u>32,425</u>	<u>310,352</u>	<u>350,770</u>
At 1 st January 2017	<u>11,823</u>	<u>36,437</u>	<u>313,024</u>	<u>361,284</u>

3) Resources Expended

	Charitable £	Restricted £	Total £	2016 £
Insurance	1,974	0	1,974	1,849
Light & Heat	2,181	0	2,181	2,214
Rates	232	0	232	214
Repairs & Maintenance *	8,071	0	8,071	11,473
Miscellaneous	1,528	0	1,528	876
Hall running **	4,200	0	4,200	2,600
Licences	<u>568</u>	<u>0</u>	<u>568</u>	<u>547</u>
	<u>18,754</u>	<u>0</u>	<u>18,754</u>	<u>19,773</u>

*Minor capital expenditure & Asset Replacement treated as Repairs and Renewals

* includes cesspit, consumables, cleaning, garden

** Administrator / Caretaker

Horton & Chalbury Village Hall
Charity Registered Number 301142

Notes to the Financial Statements
For the Year Ended 31st December 2017

4) Creditors

Amounts falling due within one year.	31/12/2017	31/12/2016
	£	£
Hall running	350	476
Repairs/maintenance /renewals	116	0
Miscellaneous	<u>468</u>	<u>0</u>
	934	476

5) Debtors

Amounts falling due within one year	31/12/2017	31/12/2016
	£	£
Hire charges	0	0
Bowls	<u>0</u>	<u>318</u>
	0	318

6) Related Parties

No remuneration or expenses were paid to the Trustees.

7) General Fund

The general fund is in credit by **£55,950** at 31st December 2017

8) Restricted Fund

The restricted fund is in credit by **£321,442** at 31st December 2017

9) Fund Balances & Movements during Year

	Balance 1/1/2017	Incoming Resources 2017	Resources Expended 2017	Balance at 31/12/17
	£	£	£	£
General Unrestricted Funds	54,709	20,589	19,348	55,950
Restricted Funds	<u>331,362</u>	<u>0</u>	<u>9,920</u>	<u>321,442</u>
Total Funds	<u>386,071</u>	<u>20,589</u>	<u>29,268</u>	<u>377,392</u>

Independent Examiners Report to the Trustees of Horton & Chalbury Village Hall

I report on the accounts of the Charity for the year ended 31st December 2016, which are set out on pages 4 to 10.

Respective responsibilities of trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- * Examine the accounts (under section43(3)(a) of the 1993 Act)
- * To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section43(7) by the 1993 Act; and
- * To State whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - * to keep accounting records in accordance with section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A.G. Chamberlain,
Island View,
Chalbury,
Wimborne,
Dorset,
BH21 7EZ

Date: 2018