

**Horton & Chalbury Village Hall
Charity Registered Number 301142**

Report of the Trustees

and

Financial Statements

For

The Year Ended 31st December 2018

**Horton & Chalbury Village Hall
Charity Registered Number 301142**

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For the Year Ended 31 December 2018**

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Horton & Chalbury Village Hall
Charity Registered Number 301142

Legal and Administrative Information
for the Year Ended 31 December 2018

Status	Horton & Chalbury Village Hall is a registered Charity, numbered 301142 governed by a scheme of 4 th August 1977 with administrative amendments accepted by the Charities Commission and passed by a resolution dated 19/9/2011
Trustees	David Lyn Arthur Dennis Edward Holford Rosalind Nash (Secretary) Marilyn Malcolm Sadler David Shand John Goodall Street Colin Agnew (Chairman) Claire Robinson (Treasurer)
Principal Office	Marilyn Sadler Spindleberries Chalbury Hill Wimborne Dorset BH21 7EY
Independent Examiner/ Accountant	Mr A G Chamberlain, Island View, Chalbury, Wimborne, BH21 7EZ.

Horton and Chalbury Village Hall
Charity Registered Number 301142

Report of the Trustees
For the Year Ended 31st December 2018

The Trustees present the report with the financial statements for the year ended 31st December 2018

Structure, Governance and Management.

Governing Document

Horton & Chalbury Village Hall is a registered charity governed by a scheme on 4th August 1977 as an unincorporated charity with administrative amendments passed by a Resolution dated 19th September 2011

Trustees

The Trustees of the Charity shall be:-

- i) the elected members of the Committee of Management; and
- ii) if they so consent, the representative members.

Committee of Management

The Committee when complete shall consist of:-

- (a) up to 6 elected members;
- (b) two representative members, one appointed by each of the Knowlton Parish Council and the Parochial Church Council of Horton and Chalbury (the Councils);
- (c) up to 4 co-opted members provided that the number of co-opted members shall not exceed the number of elected members at any time.

Objectives and Activities

The object of the charity shall be:

1. The provision and maintenance of a village hall for the use of the inhabitants of the parishes of Horton and Chalbury and surrounding areas without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation, with the object of improving the conditions of life for the said inhabitants.
2. The land and buildings shall be held upon trust for the purpose of a village hall.

**Horton & Chalbury Village Hall
Charity Registered Number 301142**

**Report of the Trustees (continued)
for the Year Ended 31st December 2018**

Chairman's Report to AGM 2018/8

Again we have had a very successful year with an increasing number of new hires, including one group hosting a four day Hindu Festival which is now in its second year and seems destined to be continue for a few years. St James's School PFA have also used the Hall a few times for holiday activities. Our regular hires still continue to enjoy the ambience and excellent facilities of the Hall.

Although we have not had the number of Wedding hires as in previous years our other fund raising events such as Cream Teas, Quiz nights, Speakers and the Annual Fete mean that our running costs have come well within our budget.

We were also very fortunate to have been given a £3,000 Grant from Knowlton Parish Council which has enabled us to build an Audio and Lighting Control cupboard. This allows the equipment to be permanently installed including the large speakers, rather than having to remove and set up the equipment (which was in kit form) every time it was required. The Hirers can now operate their own sound and Lighting requirements, including the Hall microphones and to play their own music via Bluetooth.

We have also had additional support from Knowlton Community Fund to install lighting at the entrance gate for both safety and security.

Lisa Sheppard, our new part-time Administrator/Caretaker started on 1st May 2018 and has settled in very well providing a professional and well organised service to Hirers and Visitors alike.

We were very lucky to welcome two more members to join the Committee. Claire Robinson and Andy Downes. Claire has assumed the role of Treasurer taking over the position from Marilyn Sadler, who has very successfully managed our financial affairs for many years. On behalf of the Committee I would like to thank Marilyn very much for all her hard work. I am also very pleased to report that this hard work has enabled us to add to our reserves held in our CAF interest paying account, ensuring financial stability.

It recently became apparent that we needed more professional help with our website, so I am pleased to confirm that Bethany Nash is now providing that help on a part time basis.

We continue to successfully manage events such as parties and live music in compliance with Local Authority requirements, which in the past have caused some issues with local Residents.

Colin Agnew (Chairman)

Horton & Chalbury Village Hall
Charity Registered Number 301142

Statement of Financial Activities
For year ending 31st December 2018

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds £	31/12/2017 Funds £
Incoming Resources					
<u>Grants and Donations</u>					
Grants		3,000	0	3,000	0
Bowls (Donations)		636		636	824
Other Donations		<u>14</u>	<u>0</u>	<u>14</u>	<u>386</u>
Total Grants & Donations		3,650	0	3,650	1,210
<u>Investment Income</u>					
Bank & Other Interest		<u>12</u>	<u>0</u>	<u>12</u>	<u>8</u>
Total Investment Income		12	0	12	8
<u>Incoming Resources and Charitable Activities</u>					
General Hiring Charges		13,046	0	13,046	10,898
Wedding Hirings		3,250	0	3,250	5,000
Fundraising Events		<u>4,051</u>	<u>0</u>	<u>4,051</u>	<u>3,473</u>
Total		20,347	0	20,347	19,371
Total Incoming Resources		<u>24,009</u>	<u>0</u>	<u>24,009</u>	<u>20,589</u>
Resources Expended	3	<u>18,943</u>	<u>0</u>	<u>18,943</u>	<u>18,754</u>
Net Incoming resources before other gains/losses		<u>5,066</u>	<u>0</u>	<u>5,066</u>	<u>1,835</u>
Other recognized Gains/(Losses) (Depreciation)		<u>(594)</u>	<u>(9,920)</u>	<u>(10,514)</u>	<u>(10,514)</u>
Net movement in Funds		4,472	(9,920)	(5,448)	(8,679)
Reconciliation of Funds (Total Funds brought forward)		<u>55,950</u>	<u>321,442</u>	<u>377,392</u>	<u>386,071</u>
Total Funds carried Forward		<u>60,422</u>	<u>311,522</u>	<u>371,944</u>	<u>377,392</u>

The notes form part of the financial statements.

Horton & Chalbury Village Hall
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Balance Sheet
31st December 2018

	Notes	31/12/2018 £	31/12/2017 £
<u>Fixed Assets</u>			
Tangible Assets	2	<u>340,256</u>	<u>350,770</u>
<u>Current Assets</u>			
Debtors	5	0	0
Cash at Bank and in hand.		<u>31,688</u>	<u>27,556</u>
		<u>31,688</u>	<u>27,556</u>
<u>Creditors</u>			
Amounts falling due within one year.	4	<u>0</u>	<u>934</u>
Net Current Assets		<u>31,688</u>	<u>26,622</u>
Total Assets less Current Liabilities		<u>371,944</u>	<u>377,392</u>
Net Assets		<u>371,944</u>	<u>377,392</u>
Funds	7,8,9	<u>371,944</u>	<u>377,392</u>

These financial statements were approved by the Trustees on the

2019

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**Horton & Chalbury Village Hall
Charity Registered Number 301142**

**Notes to the Financial Statements
For the Year Ended 31st December 2018**

1) Accounting Policies

Accounting Convention

The financial statements have been prepared under historical cost convention and in accordance with the Financial Reporting Standards for small entities (effective January 2007) and follow the recommendations in Accounting and reporting for Charities: Statement of Recommended Practice issued (revised 2005).

Income

- a) Grants and donations are recognised in full in the Statement of Financial Activities when received.
- b) All other income is recognised in full when received.

Expenditure

- a) All expenditure is recognised in the period in which it occurred.
- b) All expenditure is allocated to the activity to which the costs relate.

Tangible Fixed Assets

Depreciation over 125 years has been provided for the long lease.
Depreciation of Fixtures and Fittings has been provided at 10% per annum.
Depreciation of Plant and Equipment has been provided over 15 years.

Horton & Chalbury Village Hall
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Notes to the Financial Statements
For the Year Ended 31st December 2018

2) Tangible Fixed Assets

	Fixtures & Fittings £	Plant & Equipment £	Long Leasehold £	Total £
COST				
1 st January 2018	38,298	60,187	333,942	432,427
Additions in year	-	-	-	-
At 31 st December 2018	<u>38,298</u>	<u>60,187</u>	<u>333,942</u>	<u>432,427</u>
DEPRECIATION				
As at 1 st January 2018	30,305	27,762	23,590	81,657
Charge for year	<u>3,830</u>	<u>4,012</u>	<u>2,672</u>	<u>10,514</u>
	<u>34,135</u>	<u>31,774</u>	<u>26,262</u>	<u>92,171</u>
NET BOOK VALUE				
At 31 st December 2018	<u>4,163</u>	<u>28,413</u>	<u>307,680</u>	<u>340,256</u>
At 1 st January 2018	<u>7,993</u>	<u>32,425</u>	<u>310,352</u>	<u>350,770</u>

3) Resources Expended

	Charitable £	Restricted £	Total £	2017 £
Insurance	2,061	0	2,061	1,974
Light & Heat	2,228	0	2,228	2,181
Rates	357	0	357	232
Repairs & Maintenance *	9,177	0	9,177	8,071
Miscellaneous	50	0	50	1,528
Hall running **	4,400	0	4,400	4,200
Licences	<u>670</u>	<u>0</u>	<u>670</u>	<u>568</u>
	<u>18,943</u>	<u>0</u>	<u>18,943</u>	<u>18,754</u>

***Minor capital expenditure & Asset Replacement treated as Repairs and Renewals**

*** includes cesspit, consumables, cleaning, garden**

**** Administrator / Caretaker**

Horton & Chalbury Village Hall
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Notes to the Financial Statements
For the Year Ended 31st December 2018

4) Creditors

Amounts falling due within one year.	31/12/2018	31/12/2017
	£	£
Hall running		350
Repairs/maintenance /renewals	0	116
Miscellaneous	<u>0</u>	<u>468</u>
	0	934

5) Debtors

Amounts falling due within one year	31/12/2018	31/12/2017
	£	£
Hire charges	0	0
Bowls	<u>0</u>	<u>0</u>
	0	0

6) Related Parties

No remuneration or expenses were paid to the Trustees.

7) General Fund

The general fund is in credit by **£60,422** at 31st December 2018

8) Restricted Fund

The restricted fund is in credit by **£311,522** at 31st December 2018

9) Fund Balances & Movements during Year

	Balance 1/1/2018 £	Incoming Resources 2018 £	Resources Expended 2018 £	Balance at 31/12/18 £
General Unrestricted Funds	55,950	24,009	19,537	60,422
Restricted Funds	<u>321,442</u>	<u>0</u>	<u>9,920</u>	<u>311,522</u>
Total Funds	<u>377,392</u>	<u>24,009</u>	<u>29,457</u>	<u>371,944</u>

Horton & Chalbury Village Hall
Charity Registered Number 301142

Independent Examiners Report to the Trustees of Horton & Chalbury Village Hall

I report on the accounts of the Charity for the year ended 31st December 2018, which are set out on pages 4 to 10.

Respective responsibilities of trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- * Examine the accounts (under section43(3)(a) of the 1993 Act)
- * To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section43(7) by the 1993 Act; and
- * To State whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements;
 - * to keep accounting records in accordance with section 41 of the 1993 Act; and
 - * to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A.G. Chamberlain,
Island View,
Chalbury,
Wimborne,
Dorset,
BH21 7EZ

Date: 2019